

CONSTITUTION OF THE OLDE TOWNE CIVIC LEAGUE

ARTICLE I - ORGANIZATION

1.1 NAME AND PURPOSE

1.11 This organization shall be known as the Olde Towne Civic League.

1.12 The purpose of this organization shall be to promote the interests, safety, community spirit, and well being of the citizens of the Olde Towne area of the city of Portsmouth, Virginia.

1.13 The Olde Towne area of Portsmouth, Virginia, as used herein, shall refer to that area as defined by the following: Starting at the corner of Water Street and London Street and going west, all structures on the north side of London Street are included. At the corner of London Street and Middle Street, the boundary turns south. The boundary turns west at Queen Street and includes residences on both sides of Queen Street, including the Catholic Club at Court Street and Monumental United Methodist Church at Dinwiddie Street. At the corner of Queen Street and Green Street, the boundary turns north along Green Street. Residences on both sides of Green Street are included. The boundary continues north until it reaches the corner of Green and North Streets, where it turns east until reaching the corner of North and Washington Streets. Residences on both sides of North Street are included. The boundary turns north again on Washington Street. Both sides of Washington Street are included until it terminates at the corner of Crawford Place in Swimming Point. All residences on Crawford Place, Elizabeth Place, and Swimming Point Walk are included. The residences and the church in the 600 block of North Street to the west of Washington Street are included. From the corner of Washington Street and Crawford Parkway, the boundary runs east, and then follows Crawford Parkway as it bends south and comes to the corner of Glasgow Street. All property located on the inside of this curve is included. The boundary continues east along Glasgow Street to Water Street, where it turns south until reaching the starting point at the intersection of Water Street and London Street. All residences south of Glasgow Street and west of Water Street are included.

1.2 GOVERNMENT

1.21 The ultimate authority of this organization shall be vested in the majority vote of its membership voting at meetings scheduled in accordance with 3.42.

1.22 During the interim between regular meetings of the general membership, the Executive Committee of this organization shall have authority to act in the best interests of the League.

1.23 Actions by the Executive Committee during an interim period shall be subject to review by the membership at the next regularly scheduled meeting.

ARTICLE II - MEMBERSHIP

2.1 MEMBERS

2.11 Adult residents (18 years of age or older) of the Olde Towne area of Portsmouth, Virginia as defined in Section 1.13 of this constitution shall be eligible to be members of this organization by paying the annual dues or by having paid a life membership fee prior to January 1, 2009.

2.12 Any adult nonmember residing within the geographic boundaries that have been established in Section 1.13 of this constitution shall be entitled to attend meetings, to speak during meetings, and to obtain information about the organization's activities.

2.13 Former members residing outside the geographic boundaries which have been established in Section 1.13 of this constitution shall be entitled to membership privileges, with the exception of voting, holding an executive office, chairing or serving on any committee formed to revise the by-laws, or chairing any other committee, by paying the annual dues or having paid a life membership fee prior to January 1, 2009. Such former members shall have their voting and other privileges restored upon reestablishing residency within said geographic boundaries.

2.14 There are no family or group memberships.

ARTICLE III - GOVERNMENT

3.1 VOTING

3.11 Any member as defined in Article II, 2.11 shall be entitled to vote for the election of officers of this organization. Such member also shall be entitled to vote at the membership meetings of this organization after attending two meetings. The two meetings need not have occurred during the current membership year but may extend to past membership years.

3.2 MAJORITY

3.21 Except as provided in Article V, 5.11 and By-Law IV, 4.12, a majority of the votes cast shall be sufficient for the settlement of all questions and matters coming before this organization.

3.3 PROXIES

3.31 Proxies shall not be accepted by this organization.

3.4 MEETINGS

3.41 Regular membership meetings shall be held at intervals scheduled pursuant to 3.42.

3.42 At the June meeting, the Executive Committee shall present a schedule of proposed meetings and major activities for the following two years.

3.43 At the June meeting, the budget, which has been prepared by the Executive Committee, with the assistance of the immediate past Executive Committee, shall be presented for the next year.

3.44 Special membership meetings may be scheduled by the Executive Committee.

3.45 Written notice shall be made to members prior to a special meeting.

3.5 QUORUM

3.51 A quorum shall exist whenever there are nine members, including two officers, present.

3.6 EXECUTIVE COMMITTEE

3.61 The Executive Committee shall consist of the currently elected officers and the immediate past president who shall serve for a period of one (1) year following his or her presidency.

3.62 Each Executive Committee member, including the past president, shall have one vote in all Executive Committee decisions.

3.63 Any officer who is absent from three (3) consecutive regularly scheduled League meetings shall be deemed to have vacated the office unless a majority of the other Executive Committee members vote otherwise.

3.64 In the case of a vacancy, an office may be filled by the vote of a majority of the remaining officers until an election by the membership at the next regularly scheduled meeting.

ARTICLE IV - FINANCES

4.1 USE OF RESOURCES

4.11 Use of the organization's resources shall include saved funds or funds prudently invested for long-term projects. Investment of surplus funds shall be in insured investments whenever surplus funds are available.

4.12 Investments of funds shall require approval by a majority vote of the membership present at one meeting.

4.13 Any request for expenditure of League funds in excess of \$1,000.00, which has not previously been approved in the League budget, must be presented to the Executive Committee

prior to being brought before the League for approval, and written notice of the request must be given prior to the League membership meeting at which approval for the expenditure is sought.

ARTICLE V - MISCELLANEOUS

5.1 AMENDMENT

5.11 This constitution may be amended at a single meeting by a three-fourths vote of the entire membership or at two consecutive regularly scheduled meetings by a majority of the membership present.

5.2 NOTICE

5.21 For the purposes of this constitution, written notice shall be considered to have been made if notice is made by flier posted on the League's directories in Westminster Square Park, Greenwich Square Park, Red Lion Square Park, and Craford Bay Park, or by electronic mail or any other form of electronic communication.

REVISED March 21, September 19, and November 21, 2013